ADDENDUM C: REGISTERING FOR FIRST-YEAR FOUNDATION COURSES, CLINICS, EXTERNSHIPS, PERMISSION COURSES, JOURNALS, AND MOOT COURT

FIRST-YEAR FOUNDATION COURSES

Online pre-registration/registration is not available for First-Year Foundation courses. You must submit a petition form to be considered for a seat in a First-Year Foundation course, and you are advised to list the various sections in order of your preference. We will make every effort to accommodate your request, but availability of these classes (or of some sections) is limited, and we may not be able to register you for the course or section you request. LLM candidates wishing to register for First-Year Foundation courses must secure the written permission of Dean Polo, Ms. Casal, or Ms. Zalk before submitting their request to Registration Services. Submit your request by November 23.

CLINICS, EXTERNSHIPS, AND OTHER COURSES REQUIRING INSTRUCTOR PERMISSION

Online pre-registration/registration is not available for offerings that require an application (e.g., clinics, externships) or instructor permission to enroll. You must follow the application directions or contact the instructor(s) directly and obtain permission to be registered. For course requirements, limitations, and application instructions, make sure to check course descriptions in the online Course Guide (http://web.law.columbia.edu/courses/search). Information on applying for permission courses usually is listed in the “Limitations” field of a course’s online description, and frequently in the body of the course description. If you are admitted to a clinic, externship, or other offering that requires an application or instructor permission, Registration Services will enroll you once the instructor sends us a list of admitted students.

JOURNALS AND MOOT COURT

Online pre-registration/registration is not available for journal or moot court listings. If you are a member of a journal or plan to participate in an upper-year moot court, your editor-in-chief or moot court director will inform Registration Services of your participation and you will be registered for the offering. Refer to Rules 1.11 and 1.13 for information pertaining to journal and moot court activities. LLM students who wish to work on one of the Law School’s journals should contact the editor of the journal. (Please note that the Columbia Law Review does not accept LLM candidates.) LLM students do not receive academic credit for editorial or administrative journal duties, but may complete the LLM Writing Project requirement as well as earn academic credit for published articles. Because publication is difficult to ensure, we strongly recommend that you plan to do any such writing under the supervision of an appropriate faculty member.